

## DIVISION OF STUDENT AFFAIRS

Please consult the *University Catalog*, *Student Guidebook*, or [www.csuci.edu](http://www.csuci.edu) for more information on the following areas.

### Mission of the Division of Student Affairs

Placing students at the center of *their* educational experience, the Division of Student Affairs supports and enhances learning and the University community through quality co-curricular programs, activities, facilities, and services.

### OFFICE OF THE VICE PRESIDENT FOR STUDENT AFFAIRS

The purpose of the Office of the Vice President for Student Affairs is to recommend policies and procedures that will ensure a coordinated delivery and assessment system of student programs and services throughout the Division of Student Affairs (DSA), which includes Enrollment Services, Student Life, Housing and Residential Education, and Campus Recreation. This includes a comprehensive clearing system which tracks and reports budgets and expenditures; implements or manages special projects; produces and distributes internal and external student communication; and hires, trains and provides staff development for the DSA. The Office of the Vice President for Student Affairs, in its support of the educational mission of the institution, also provides co-curricular education initiatives while coordinating program assessment and evaluation for all units within the Division.

### ASSOCIATED STUDENTS INCORPORATED

Associated Students Incorporated (ASI) is a direct report to the Vice President for Student Affairs and governed by the ASI Board, which is comprised of students, administrators, faculty and a member of the community. Various programs, services and support are provided through the area of Student Life for the day-to-day functions of ASI. All registered students are members of ASI and pay both an associated student fee and a student body center fee as part of their registration. ASI is the umbrella organization for Student Government, Student Programming Board, the *CI View* student newspaper, and *The Nautical* yearbook.

### ATHLETICS

Intercollegiate athletics at CSUCI supports the University mission by providing comprehensive co-curricular programming through competitive sports. Athletics at CSUCI will be designed and maintained to reflect its role as a campus and community service. However, it should be noted that the primary focus of athletics will always be student-athlete based.

### CAMPUS RECREATION

Through its programs and services, Campus Recreation assists students in creating and maintaining healthy lifestyles by balancing the demands of academic pursuits with the benefits of “wellness” through physical fitness, competition and recreation. Campus Recreation provides programming and activities in the following eight categories: Intramural Sports, Informal Recreation, Sports Clubs, Instructional Programs, Health and Fitness, Waterfront, Outdoor Adventures and Special Events. Campus Recreation programs are created using the Division’s “Dimensions of Development,” which include: Values & Integrity, Expression, Health, Intellectual, Intra/Interpersonal, Citizenship, Creativity, Cultural, and Life & Career Planning.

### HOUSING AND RESIDENTIAL EDUCATION

CSUCI is a very special place and students get the very best of what our campus has to offer when they live right in the center of it all! Anacapa and Santa Cruz Villages boast some of the newest and very best residential facilities available, and our well-trained staff ensures a community atmosphere focused on student success, relationship development and full engagement in the CSUCI educational experience.

#### Santa Cruz Village

Opened in 2007, Santa Cruz Village (SCV) is home to 460 freshmen. SCV offers two-bedroom, one bathroom, furnished semi-suites shared by four students. There are also a limited number of single rooms. The fitness center, game room, and music, art and dance studios are located in SCV.

#### Anacapa Village

Reserved primarily for sophomores and upper-division students, Anacapa Village (AV) offers four-bedroom, two bathroom apartments. These apartments offer private bedrooms for each of the four apartment mates. Each apartment is fully furnished and includes living and dining room furniture. Community conference rooms, computer labs, and the swimming pool and spa are located in AV.

### ENROLLMENT SERVICES

Enrollment Services includes the Enrollment Center, Admissions and Recruitment, Financial Aid, and Records and Registration. Student questions concerning admission, graduation, degree audits, scholarships, federal work study, veterans’ benefits, and California residency eligibility may be answered in the Enrollment Center.

#### Office of the Dean of Enrollment

The purpose of the Dean of Enrollment’s office is to coordinate a wide range of campus initiatives relative to student access, retention and success. Working closely with both Student and Academic Affairs, the office seeks to develop, implement and assess policies, processes and comprehensive programs that support students and the mission of the University.

### Records and Registration

#### Records

The Records and Registration office maintains timely and accurate records on enrollment, and the academic progress and accomplishments of its students, while maintaining the privacy and security of those records.

#### Registration

Registration activities for new and continuing students include eligibility for registration and assignment of registration appointments. Students enroll via the Internet at myCSUCI (<http://my.csuci.edu>). Assistance in registering for classes is available on the Records and Registration web page located at [www.csuci.edu](http://www.csuci.edu).

#### Graduation

Verification of degree requirements is a function of the Records and Registration office. Students must file for graduation for the term in which they will have completed all requirements. Application for graduation must be made by the published deadline.

**Veterans Affairs**

CSU Channel Islands supports the California Veterans Education Opportunities Partnership (VEOP). Students who are eligible for benefits as a veteran, dependent or reservist should contact the V.A. Specialist in the Enrollment Center for assistance in applying for educational benefits and education certification. Required paperwork must be completed each semester.

**Financial Aid**

The Financial Aid office assists students in obtaining financial aid resources to meet their educational costs. Students interested in financial aid must complete a Free Application for Federal Student Aid (FAFSA) through the online application at [www.fafsa.ed.gov](http://www.fafsa.ed.gov). A variety of financial aid resources are available to students, including grants, loans, federal work study, and scholarships. After students have completed and submitted the FAFSA, they may be considered for a variety of grants, loans, and scholarships. CSU Channel Islands' federal Title IV School Code is 039803.

Important Financial Aid web sites:

- Apply for Aid: [www.fafsa.ed.gov](http://www.fafsa.ed.gov)
- Federal Grant Programs: [www.studentaid.ed.gov](http://www.studentaid.ed.gov)
- State Grant Programs: [www.csac.ca.gov](http://www.csac.ca.gov)
- Federal Loan Programs: [www.studentaid.ed.gov](http://www.studentaid.ed.gov)

**STUDENT LIFE**

Student Life provides co-curricular learning opportunities that encourage and empower students to become competent, responsible and involved citizens.

**Office of the Dean of Students**

The Dean of Students office promotes and establishes an environment that is conducive to the intellectual, emotional, social, physical and spiritual well-being of students. Consistent with the mission of CSUCI, our student access, orientation, leadership, career, health and judicial affairs programs, services and activities are designed to support as well as enhance the overall quality of life for students while facilitating their development to become productive world citizens.

**Judicial Affairs**

The Judicial Affairs office develops, disseminates, interprets, and enforces campus regulations; protects the relevant legal rights of students; addresses student behavioral problems in an effective and educational manner; facilitates and encourages respect for campus governance; and provides learning experiences for students who participate in the operations of the judicial system.

**Leadership, Career and Health**

Leadership, Career and Health provides leadership opportunities for students and is directly responsible for a variety of exciting co-curricular activities and events. Programs and services include: Alcohol and Other Drug Awareness Programs; Associated Students Inc. (Student Government, Student Programming Board, *CI View* student newspaper and *The Nautical* yearbook); Career Development Services; Personal Counseling Services; Student Health Services; Student Leadership Programs; Student Clubs and Organizations; and The Hub (temporary Student Union).

**Access, Orientation and Transition**

The purpose of Access, Orientation and Transition is to create educational opportunities that promote and foster respect and understanding among all individuals and cultures. The various programs within Access, Orientation and Transition facilitate a welcoming and safe environment for students to learn and develop while offering services and resources that create equal access to education. Programs and services include: Disability Resource Programs; Educational Opportunity Program (EOP); the Multicultural and Women's & Gender Student Center; New Student, Orientation and Transition Programs; University Outreach Programs, Educational Talent Search and Campus Interfaith.

## Extended Education

### OPEN UNIVERSITY

Open University provides an opportunity for those people who are not currently admitted to CSU Channel Islands to enroll in courses offered by the regular university.

**BEGIN WORKING TOWARDS A DEGREE:**

Have you missed the deadline for admission? Do you want to improve your grade point average to better qualify for admittance?

**SAMPLE A FIELD OR POSSIBLE CAREER:**

Are you thinking of a career change? Do you want to examine a new field before enrolling in a degree program?

**PROFESSIONAL AND PERSONAL ENRICHMENT:**

Do you want to update your professional training in specific fields? Interested in learning more about a particular subject for your own personal growth?

**ASK ABOUT OUR CERTIFICATE PROGRAMS**

- Certificate in Business Administration
  - Certificate in Biotechnology
  - Certificate in Chemistry
- Certificate in Technical Writing
- Certificate in Program Management
- Certificate in Digital Media Art

**FOUR EASY REGISTRATION STEPS**

(For Open University Only)

1. Check the CSU Channel Islands Schedule of Classes for the days and times of the courses you need.
2. You must use an Open University registration form to enroll in courses through this program (available on website or by calling 805-437-2748)
3. Attend the first class meeting and get the instructor's signature. Registration is done on a "space available basis."
4. Return the completed form to Extended Education by the end of the second week of classes. The fees per unit are the following:  
Lecture unit: \$185.00  
Lab unit: TBA as required Full payment is required at the time of registration.

For further information, check the website at [www.csuci.edu/exed](http://www.csuci.edu/exed) or call (805) 437-2748