



Channel Islands

CALIFORNIA STATE UNIVERSITY

**2010
Annual Security Report
& Fire Safety Report**

This policy produced in compliance with Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act

Updated October 1, 2010

A Message from the Chief of Police



Welcome to California State University Channel Islands!

I would like to welcome all new and returning faculty, staff, and students to CSU Channel Islands. As members of the CI campus community we all share the responsibility of maintaining a safe and healthy environment. The CSU Channel Islands Police Department will lead in this effort, but we will need your help and support. Your safety while at CI is our primary concern.

The CSU Channel Islands Police Department is operational 24 hours a day, seven days a week, year round. There are trained emergency dispatchers that answer calls 24 hours a day. There is always a police officer on duty who will respond to calls for assistance. Our police officers are also certified as Emergency Medical Technicians (EMT-I) and provide first response to medical emergencies, injuries and illnesses.

This brochure is available to the public to provide information about our services and statistical information as required by law. If you have questions or concerns regarding any information in this brochure, please contact the Police Department at (805) 437-8444, email us at police@csuci.edu, or stop by Police & Parking Services located in Placer Hall on University Drive.

Sincerely,

A handwritten signature in black ink, appearing to read "John M. Reid".

John M. Reid
Chief of Police



CSU Channel Islands Mission Statement

Placing students at the center of the educational experience, California State University Channel Islands provides undergraduate and graduate education that facilitates learning within and across disciplines through integrative approaches, emphasizes experiential and service learning, and graduates students with multicultural and international perspectives.

CSU Channel Islands Police Department Mission Statement

The mission of the CSU Channel Islands Police Department is to provide excellent service that:

- Promotes and insures public safety;
- Adheres to the highest ethical and professional standards;
- Merits the trust and support of our university community
- Reflects and is guided by our philosophies of customer service and community policing;
- Provides long-term solutions to problems; and
- Has a positive influence on the learning environment of our university, enriching the educational experience of our students and supporting the work of our faculty and staff.

Values Statement

We, the members of the CSU Channel Islands Police Department believe in:

- Excellence in Service – as a professional, protecting life and property, always doing our best and placing others before ourselves.
- High Ethical Standards – always truthful and honest, committed to maintaining the public trust and loyal to our oath of office.
- Reverence for the Law – fair and impartial application of the spirit of the law, safeguarding the freedom needed in a learning environment.
- Compassion – caring, concern and empathy for all we serve, but especially victims.
- Courage – ethical courage to do the right thing and the courage to overcome fear when faced with danger.
- Accountability – holding ourselves and each other accountable to meet these standards, achieve our goals and live by these values.
- Fiscal Responsibility – not only working within the fiscal resources provided, but making the most of those resources through hard work and creativity.
- Community Policing Philosophy – using this underlying value to guide our practices, procedures and daily decision-making.
- Problem Solving – long-term, well-planned solutions to problems that affect our community and use valuable resources.

- Life-long Learning – continuous improvement through professional and academic training and maintenance of perishable skills.
- Open and honest relationships and communication with the students, faculty and staff of our university
- Respect – treating each other and those we serve with respect
- Teamwork – working cooperatively with each other and all other members of the campus community, doing more than is expected and creating a positive work environment.

Vision Statement

The CSU Channel Islands Police Department is committed to being one of the finest university police departments in the country. In order to maintain this professional status we will:

- Create an environment in which our employees are happy and proud to work and that encourages teamwork, open communication, individual responsibility, cooperation and respect.
- Provide opportunities for all employees, regardless of rank or job classification, to contribute, learn, grow, receive recognition for accomplishments, and advance based on merit.
- Strive for excellence in all the services that we provide.
- Focus on meeting the needs of students, faculty and staff.
- Endeavor to be a highly regarded professional organization that is trusted by the students, faculty and staff of CSU Channel Islands.
- Forge partnerships with all groups represented by the diverse community that we serve through honesty, integrity and open communications.
- Have reverence for the law and uphold the policies and procedures of CSU Channel Islands and the California State University.
- Respect the rights and dignity of all individuals. We will treat our community members as we wish to be treated.
- Seek continuous improvement and enhanced services through technology, education and training, remaining open to new ideas and concepts in law enforcement and public service.

Reporting Crime or Emergencies

Jeanne Clery Act Compliance

The University Police Department prepares this report to comply with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act.

This report is prepared in cooperation with police agencies surrounding our main campus and alternate sites, the office of Housing and Residential Education, the Dean of Students, and the Division of Student Affairs. Each entity provides updated information on their educational efforts and programs to comply with the Act.

The university does not recognize any off-campus fraternity or sorority houses. Likewise, student organization recognition does not extend beyond the university, and student organizations are not recognized to engage in activity off-campus. In September of every year, an email is sent to every enrolled student, faculty and staff member, which provides the web site to access this report. Copies of the report may also be obtained at the Police Department at One University Drive, Camarillo, CA 93012, or by calling (805) 437-8444. All prospective employees may obtain a copy from Human Resources located in University Hall or by calling (805) 437-8490, and the web site address will be attached to CI Employment Applications. Directions to locate the report on the website are located in the class schedule and university bulletin.

To Report a Crime:

Contact the CI Police Department at **(805) 437-8444** for non-emergencies. Dial **9-1-1** in the event of an emergency, or use one of the many Blue Light emergency telephones located throughout the campus. All in-progress crimes, dangerous situations, or suspicious activity/persons should be reported to the CI Police Department immediately. In addition, you may report a crime to the following campus officials:

Dean of Students	Bell Tower East, 1804	805-437-8512
Director, Housing and Residential Education	Santa Cruz Village, E150	805-437-2733
Dean, Enrollment Services	Sage Hall, 1109	805-437-8500
Executive Director, ASI	Student Union, 1054	805-437-2622
Coordinator, Personal Counseling Services	Yuba Hall	805-437-2088
Associate Vice President, Human Resources	Solano Hall, 1151	805-437-8490
Director, HR Employment Practices	Solano Hall, 1152	805-437-8423
Director, Athletics	Bell Tower East, 1867	805-437-3502

Limited Voluntary Confidential Reporting

The CI Police Department encourages anyone who is the victim or witness of any crime to promptly report the incident to the police. Because police reports are public records under state law, the Police Department cannot hold reports of crime in confidence. Confidential reports for purposes of inclusion in the Annual Security Report can generally be made to the campus officials identified above.

Psychological counselors, when acting within the scope of his or her license or certificate, are not considered to be campus security authorities and are not required to report crimes

for inclusion in the Annual Security Report. They are encouraged, as appropriate, to inform persons being counseled of the procedures to report crimes on a voluntary basis for the inclusion into the Annual Security Report.

Timely Warning Notices

To minimize the number of criminal incidents on campus, professionally-trained police officers, students, and members of the wider campus community participate in a number of shared responsibilities to ensure that students and their possessions are protected as much as possible. On occasion, you will see timely warning notices describing recent crime trends or dangerous incidents. The CI Police Department will be responsible for issuing these timely warning notices when it is determined that certain crimes have occurred that pose a serious or continuing threat to students and employees. It is our policy to distribute timely warning notices via campus global email and myCI, and to post them on the University's website, on exterior doors of campus buildings and information bulletin boards, as appropriate, to provide the members of our community with information that will enable them to protect themselves. Once all the relative information is received, these notices will typically be posted within 24 hours.

Security and Access to Campus Facilities

All buildings will be secured by the Police Department by 11:00 p.m. and by 5:30 p.m. on weekends. We recognize that there will be some need for after-hours and weekend access to buildings, which will require a faculty or staff I.D. Anyone working late or on weekends should notify the Police Department. Students working in the building after-hours are required to have in their possession a student permit (authorized by a Dean), together with photo identification. Holiday access scheduling is treated as weekend access.

Campus Grounds and Environmental Crime Prevention Measures

CSU Channel Islands is a public institution open during university business hours to the general public. The CI Police Department, Operations, Planning and Construction (OPC), Office of the President, and Student Affairs work collaboratively to provide the safest possible environment at CI. Each fall semester the chief of police, OPC staff and student representatives conduct a night safety walk to review conditions on the campus. Such walks in the past have led to increased signage, lighting, trimming of greenery, etc. Additionally, Police Department personnel routinely monitor that exterior lights are functional, Blue Light and elevator telephones are operational, exterior doors are locked when appropriate, and any observable safety issues are corrected.

Periodic crime prevention surveys are conducted when a crime trend occurs or upon the physical changes of office space and equipment when requested by an administrator.

Access to university housing facilities is limited to residents, their guests and authorized members of the university staff. As always, if you have a concern regarding safety issues at CI we encourage you to call us at (805) 437-8444.

All emergency telephones are connected directly to the CI Police Department. Faculty, staff, and students should report crimes and suspicious activities 24 hours a day to the Police Department. Students are encouraged to report any problems with the campus environment to faculty, advisors, the Division of Student Affairs, or any campus administrator. Crime tips and information may be reported anonymously to the Police Department through WeTip by calling 1-800-78-CRIME or online at www.wetip.com. The Police Department, Student Health and Personal Counseling Services, and the Division of Student Affairs will accept confidential and anonymous reports of crimes for inclusion in the annual statistical report.

CSU Channel Islands Police Department Your Community Policing Agency

Campus safety and security is coordinated by the CSU Channel Islands Police Department, located in Placer Hall, adjacent to Lot A1. The department has a staff of 14 sworn police officers, 14 full-time support employees, and 15 student assistants. These police officers, with full arrest powers, are certified by the California Commission on Peace Officer Standards and Training (POST) as peace officers and undergo continued training to maintain and upgrade their skills. All sworn employees have been trained in First Aid and CPR, and nearly every officer is certified as an Emergency Medical Technician (EMT-I) as well. They are authorized to enforce all laws and regulations on the university campus plus an immediate one-mile radius beyond the outer borders of the campus. CI police officers are armed with firearms, and they have police powers that extend statewide. They conduct foot, vehicular and bicycle patrols on campus and the University Glen Community 24-hours a day. CI Police Officers also work very closely with Camarillo Police Department, the Ventura County Sheriff's Department and other law enforcement agencies to assist them with incidents involving campus community members that might occur off-campus. All in-progress crimes, dangerous situations, or suspicious activity/persons should be reported to the CI Police Department immediately.

Personal Counseling Services

The CI Police Department works closely with the office of Personal Counseling Services. We work as a team in dealing with sensitive situations, and we refer persons to the Personal Counseling Center on a regular basis. Both police officers and counselors have received training on threat assessments and the counselors consistently encourage their clients to report crimes to the Police Department to prevent future crimes. Counseling sessions are considered privileged and the holder of the privilege is the client. Counselors do not disclose information to the Police Department without the consent of the client, unless there is an immediate threat to safety. They are encouraged, as appropriate, to inform persons being counseled of the procedures to report crimes on a voluntary basis for the inclusion into the Annual Security Report.

Counseling services are available to students at no cost. The Personal Counseling staff consists of professionally trained and licensed counselors, psychologists, and clinical social

workers. Counselors are also available for consultations regarding distressed or potentially violent students or employees.

Safety on Campus

The Police Department supports the accomplishment of the CI mission by leading in the creation of a safe environment conducive to academic excellence and the enjoyment of our beautiful setting. The CI Police Department is committed to playing a dynamic role in the campus community. We have formed effective partnerships with all the groups represented in this unique community. Security is everyone's responsibility, and we will always need your assistance. CI enjoys a very low crime rate. In order to maintain this enviable record, our partners in safety are committed to vigilance in our crime prevention efforts.

CI is a community of more than 4,000 students, faculty and staff, located on the outskirts of the City of Camarillo within the County of Ventura. The CI Police Department has the benefit of support from the Camarillo Police Department, Ventura County Sheriff's Department and other allied public safety agencies in Ventura County.

Crime Prevention and Other Safety Programs

As part of the student-centered philosophy, Student Affairs staff and the Police Department conduct trainings each semester on topics including personal safety awareness, rape and sexual assault prevention, and the prevention of burglary and vandalism. Workshops, group presentations and written materials are provided to on-campus housing residents each semester. These workshops focus on community responsibilities and needs within the student living environment. Information on safety and security is provided to students and employees regularly through seminars, bulletins, and crime alerts, posters, brochures and university student newspapers.

Members of the CI Police Department are available to provide the following presentations to staff, faculty and students:

- Personal safety; sexual assault prevention; prevention of auto theft and auto burglary; dealing with distressed individuals; emergency preparedness; Rape Aggression Defense (RAD) self-defense; safety presentations to children and parents; new first time freshmen; family members, and transfer students during orientations, and any other topics related to protecting personal and State property.

We encourage participation in our crime prevention programs and ask for your assistance in keeping our community safe.

Violence Prevention Programs

CSU Channel Islands has established a team of individuals to respond and provide training to prevent or recognize early warning signs of potential violence. The team consists of members from the Police Department, Personal Counseling Services, Human Resources,

and the office of the Dean of Students. Individual consultations, counseling, presentations, and workshops are offered on a consistent basis.

Established university faculty, staff and Police Department procedures will serve as the mechanisms for resolving situations of violence or threats of violence. Each allegation of violence will be taken seriously. Individuals are encouraged to report acts of violence, threats of violence, or any other behavior, which by intent, act or outcome harms another person.

If you would like information on workplace violence or the handling of other emergencies on campus, please call the Police Department at (805) 437-8444 or visit our website at:

<http://www.csuci.edu>.

Alcohol and Drug Policies

California State University Channel Islands complies with the Drug Free Workplace Act of 1990 and the Higher Education Act, Section 120a. CI Police Officers enforce laws regulating the use of alcoholic beverages and underage drinking. CI is committed to maintaining a safe and healthy environment for the campus community. Alcohol and other drugs should not interfere with the university's educational mission. All CI students, faculty members, staff members and administrators are subject to local state and federal laws regarding the unlawful possession, distribution, or use of alcohol or illegal drugs.

The unlawful manufacture, distribution, dispensing, possession or use of illegal drugs on the university campus or at any university-sponsored event off-campus is prohibited. No one may use illegal substances, or abuse legal substances, including alcohol, in a manner, which impairs performance of assigned tasks. Both policies are available on the CI website at www.csuci.edu, in Human Resources, the Police Department, and the Office of the Vice President for Student Affairs.

Excessive use of alcohol and other drugs is a serious health problem in itself, but alcohol and drug abuse can also contribute to a host of other physical and mental health problems such as unwanted pregnancy, violent behavior, HIV infection and other sexually transmitted diseases and psychological depression.

The use of alcoholic beverages must be in compliance with California State Law and is strictly limited to persons 21 years of age or older. Residential students that are 21 or older and wish to possess and/or consume alcoholic beverages in their living area shall be required to successfully complete an alcohol awareness program sponsored by the Division of Student Affairs. The possession, transportation, and/or consumption of alcohol by individuals under the age of 21 years of age is strictly prohibited. Alcoholic beverages may not be consumed in public areas and must be concealed and not in plain view when transported within the student residence community. Student residents under the age of 21 are not permitted to host guests or residents of any age who are in possession of alcohol in their room or apartment.

The Police Department strictly enforces federal and state laws, as well as the university's zero-tolerance policy, for the use and sale of illegal drugs. Violators are subject to university discipline, criminal prosecution and removal from university housing. Students engaging in the sale of illegal drugs will be expelled. Students found in violation of university alcohol, drug and weapons policies may be subject to academic probation, suspension or expulsion.

Student Discipline

Students may be expelled, suspended or placed on probation for committing violent or criminal acts on-campus or campus related events. In compliance with federal and state laws and regulations, victims of violent crimes, including sexual assault, are to be informed whenever information regarding disciplinary action taken by the university is included in a student's file. Within three days victims are to be informed of the results of the disciplinary action and any appeal. The victim is required to keep the results of the disciplinary action and appeal confidential. For further information, contact the Dean of Students, located in the Student Life office, or by calling (805) 437-8512.

Sexual Assault Policy

CSU Channel Islands recognizes that sexual assault is a serious issue, and will not tolerate acts of sexual assault on the campus. The CI Police Department will investigate all allegations of sexual assault and take appropriate disciplinary, criminal, or legal action. Students who become victims of sexual assault are encouraged to report the incident to the CI Police Department immediately. Student Affairs personnel will assist students in notifying the CIPD, if requested.

The CI Police will immediately conduct a criminal investigation of a reported sexual assault. Disciplinary actions may be imposed on recognized individual students, student organizations, and/or university faculty and staff found responsible for a sexual assault. University sanctions following campus disciplinary procedures depend on the outcome and may range from suspension to expulsion. Every effort will be made to criminally prosecute perpetrators of sexual assaults. The accuser and the accused are entitled to the same opportunities to have others present during a campus disciplinary proceeding and both shall be informed of the outcome of the proceeding.

After an alleged sexual assault incident occurs, the university will assist the victim in changing academic and living situations if so requested and if such changes are reasonably available.

If you become the victim of a sexual assault on or off campus:

- GET to a safe place
- CONTACT the Police Department (or your local police if off-campus)

- DO NOT shower, bathe, douche, change or destroy clothing
- DO NOT straighten up the area
- SEEK medical attention
- SEEK emotional support from Counseling Services of the local Rape Crisis Center

R.A.D.

The Rape Aggression Defense System is a program of realistic, self-defense tactics and techniques. It is a comprehensive course for women, and it begins with awareness, prevention, risk reduction and avoidance, while progressing on to the basics of hands-on defense training. R.A.D. is not a martial arts program. Courses are taught by certified R.A.D. instructors and provide you with a workbook/reference manual. This manual outlines the entire physical defense program for reference and continuous personal growth. The R.A.D. System of Physical Defense is currently being taught at many colleges and universities. The growing, widespread acceptance of this system is primarily due to the ease, simplicity and effectiveness of tactics, solid research, and unique teaching methodology.

Additional listing of organizations that provide assistance to rape victims

On Campus

CSU Channel Islands Police Department (24-hrs emergency) (805) 437-8444
 Sexual Harassment Counseling (805) 437-8828
 Student Health Services (805) 437-8828
 Personal Counseling Services (805) 437-8828

Campus organizations that provide sexual assault prevention programs

CSU Channel Islands Police Department (805) 437-8444

Off Campus

Coalition to End Domestic & Sexual Violence (805) 654-8141

Hate Crimes

“Hate violence” as defined in the statute means “any act of physical intimidation or physical harassment, physical force or physical violence, or the threat of physical force or physical violence, that is directed against any person or group of persons because of the ethnicity, race, national origin, religion, sex, sexual orientation, disability, or political/religious beliefs of that person or group”. Incidents of hate violence can be reported to the Police Department, Personal Counseling Services, and office of the Dean of Student Life. The university does not condone hate violence and is charged with ensuring that the rights guaranteed by state law and the U.S. Constitution are protected for all people regardless of their ethnicity, race, national origin, religion, sex, sexual orientation, disability, or political/religious beliefs.

Sex Offender Registration

Effective October 28, 2002, Penal Code 290.02 was expanded and requires sexual offenders to register with the University Police Department. Convicted sexual offenders are required to register under Section 290 if they are residing on the university campus; enrolled as a student of the university; employed by the university, either full-time or part-time (includes paid employees or volunteers); or working or carrying on a vocation at the university (e.g. contractors) for more than 14 days or for an aggregate period exceeding 30 days in a calendar year (including paid workers as well as volunteers).

Persons listed above must register with the University Police Department within five (5) working days of commencing enrollment or employment with the university. Registrants are also required to notify the University Police Department within five (5) working days of ceasing to be enrolled or employed, or ceasing to carry on a vocation at the university. Public information regarding sex offenders in California may be obtained by viewing the Department of Justice Online Megan's Law website at www.meganslaw.ca.gov .

Disaster Preparedness

The responsibility for a campus emergency management program as required in California State University Executive Order #1013 ("California State University Emergency Management Program") has been delegated to the CI Police Department (CIPD). The CIPD is responsible for the implementation and maintenance of an emergency management program on campus and the development and implementation of programs and projects in emergency planning, training, response, and recovery.

The University has developed an Emergency Operations Plan (EOP) which addresses the planned response to emergency/disaster situations associated with natural disaster, technological incidents and national security emergencies. The EOP is designed to meet State (SEMS) and Federal (NIMS) requirements. Incorporating the principles of the Incident Command System (ICS), the EOP provides emergency responders with procedures, guidelines such as shelter-in-place and evacuation and methods of documentation to effectively manage emergencies. University departments are responsible for developing Emergency Action Plans as well as Business Continuity Plans for their staff and areas of responsibility. The University conducts exercises each year, which have included table top exercises, functional, and full-scale exercises, and tests of the emergency notification systems on campus. These tests are designed to assess and evaluate the emergency response plans and capabilities of the University. Evaluations, after action, and corrective action reports which are designed for assessment and evaluation of emergency plans and capabilities are completed after each drill. The University will publish a summary of its emergency response and evacuation procedures in conjunction with at least one drill or exercise each calendar year.

The CIPD supervisors and officers have received training in ICS and responding to critical incidents on campus. When a serious incident occurs that causes an immediate threat to

the campus, the first responders to the scene are usually the CIPD, and if determined necessary by the Chief of Police or his designee, mutual aid will be provided by the Ventura County Sheriff's Department, California Highway Patrol, and/or the Ventura County Fire Department. These agencies will work together to respond to and manage the incident. Depending on the nature of the emergency, other CI departments and other city, state or federal agencies could also be involved in response to the incident.

Multi-Hazard Response Plan

As part of the university's response planning, an emergency procedure chart was developed and posted in all classrooms and employee work areas. This chart provides specific directions in response to specific disasters and internal and external threats to the university. A Building Marshal program, patterned after highly successful programs at other CSU facilities has also been developed. These individuals receive special training to assist the police in evacuation of buildings, testing the fire alarm systems, and conducting drills to test our response plans.

Evacuation Procedure

When a signal to evacuate the building is activated or when notified by a CI Police Officer, floor marshal, or building marshal, walk quickly to the nearest marked exit and ask others to do the same. Proceed to the closest stairwell for prompt evacuation to the designated assembly point outside. Building and floor marshals will be required to report on whether any staff are missing or are known to have remained in the building due to disability or injury. Assist disabled persons in exiting the building. When safely outside the building, move to the designated assembly point. Stay at least 100 feet away from any affected buildings or structures, and keep streets and walkways clear for emergency vehicles and personnel. DO NOT return to an evacuated building unless directed to do so by a CI Police Officer or by a building or floor marshal.

Emergency Notification

It shall be the responsibility of any member of the CI Community who becomes aware of a potential or existing emergency to notify the CIPD immediately. The primary responsibility for monitoring emergency threats and events resides with the CIPD. The CIPD operates on a continuous 24/7/365 basis and is always available to receive emergency communication from a variety of official and public sources. Upon receipt of this information, it shall be the responsibility of the CIPD to confirm whether there exists a significant emergency or dangerous situation involving an immediate threat to the health or safety of students or employees on the CI Campus. Depending upon the type of emergency, the CIPD may consult with appropriate experts in an effort to confirm whether such a threat to the campus exists.

In the event of a significant emergency or dangerous situation that involves an immediate threat to the health or safety of students or employees occurring on the CI Campus, the University has various systems in place for communicating information quickly to those individuals. Emergency information is communicated to the campus community by way of a voice and text messaging, Reverse 911®, campus email, fire alarm systems, the

University Web site, public address systems maintained by the Police Department, and external media sources.

- **Voice and Text Messaging “Blast”:** CI uses a software product called InformaCast, a robust, full-featured system that allows a University official to simultaneously broadcast a prerecorded or live audio and/or text message to multiple campus telephones, and indoor and outdoor systems. InformaCast provides the quickest and most comprehensive means of notifying all individuals on campus of a critical incident.
- **CI Alert:** CI subscribes to the Connect-ED® emergency messaging system that can simultaneously send safety alerts to phones, e-mail addresses, text/SMS and TTY/TDD devices. It will be used only for emergency communication purposes and for occasional announcements that could be of interest to all or specific parts of the campus community. Students, faculty, and staff members are able to manage their contact information through myCI.
- **Reverse 911®:** CI is partnered with the Ventura County Sheriff Department which provides a mass notification system (Reverse 911®) to provide urgent communication to all hard wired phones located within the campus community. Additionally, individuals residing in the University Glen residential community can sign-up at <http://www.vcsd.org/oes/> if they want to receive text message alerts sent during a local emergency.
- **Campus Email:** The campus email system has been organized to quickly send mass batches of email messages to students, faculty, and staff members in the event of an emergency.
- **University Web Site:** In the event of an on-campus or local emergency the home page of the University’s Web site may be regularly updated with information bulletins. In addition, the home page at www.csuci.edu provides a direct link to emergency preparedness resources. Users can find the link at the bottom of the Web page.
- **myCI:** myCI is the web based portal that provides campus users with single point of access for major campus Information Technology applications, including CI Learn, CI Records, and Dolphin Email. During an emergency situation University officials have the ability to post information updates to myCI.
- **Signage:** Members of Police & Parking Services have the capability to quickly post informational or instructional signage at the two main points of entry onto the campus.
- **Radio:** Emergency Alerts may be broadcasted through KVEN 1450 AM, KHAY 100.7 FM, or KMLA 103.7 AM (Spanish).
- **Media:** Critical messages may also be disseminated by C&M staff to various media outlets such as print, radio, television, chambers, Web site, or by media briefings/conferences.

Upon confirmation of a significant emergency or dangerous situation involving an immediate threat to the health or safety of students or employees on the CI Campus, the University will, without delay, and taking into account the safety of the community, determine the content of the notification and initiate the notification system, unless issuing a notification will, in the professional judgment of responsible authorities, compromise efforts to assist a victim or to contain, respond to, or otherwise mitigate the emergency. The CIPD will immediately collaborate with the Office of Communications & Marketing (C&M) to

determine the content of the emergency notification and the appropriate segment or segments of the campus community to receive a notification. Primary responsibility for initiating the various notifications systems lies with C&M. If circumstances prevent an immediate reaction from C&M, emergency notification systems will be initiated by the CIPD.

Missing Student Notification

If a member of the CI Community has reason to believe that a student who resides in on-campus housing is missing, he or she should immediately notify CIPD at 805-437-8444. CIPD will generate a missing person report and initiate an investigation.

Upon initial investigation, should the CIPD determine that the student is missing and has been missing for more than 24 hours the CIPD will notify the student's emergency contact within 24 hours of that determination. The CIPD will also notify the Ventura County Sheriff's Department and other local law enforcement agencies, as appropriate, within 24 hours. If the missing student is under the age of 18 and is not emancipated, the CIPD will notify the student's parent or legal guardian, in addition to any additional contact person designated by the student, within 24 hours.

In addition to registering an emergency contact, students residing in on-campus housing have the option to identify, confidentially, an individual to be contacted by CI in the event the student is determined to be missing for more than 24 hours. If a student has identified such an individual, CI will notify that individual within 24 hours after the student is determined to be missing. Students who wish to identify a confidential contact can do so through the CI Student Housing Office.

California State University Channel Islands
Campus Crime Statistics
 2007 through 2009

	ON CAMPUS														
	On Campus Main Campus, Including Residence Community and University Glen			Residence Community Student Housing			University Glen Non-Student Residence Community			Non-Campus Property Off-Site Campus Facilities			Public Property Contiguous / Adjacent to Main Campus		
	2007	2008	2009	2007	2008	2009	2007	2008	2009	2007	2008	2009	2007	2008	2009
Murder	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offenses / Forcible															
Rape	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sodomy	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sexual Assault w/ Object	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sexual Battery	2	0	0	0	0	0	1	0	0	0	0	0	0	0	0
Sex Offenses / Non-Forcible															
Incest	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	3	0	3	0	0	0	2	0	1	0	0	0	0	1	0
Vehicle Theft	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0
Arson	0	0	1	0	0	0	0	0	0	0	0	0	1	0	0
Hate Crimes															
Ethnicity	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sexual Orientation	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Gender	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Religion	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Race	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Disability	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total	5	1	4	0	0	0	3	0	1	0	0	0	1	1	0
Special Category Arrests*															
Liquor Laws	1	0	0	0	0	0	0	0	0	0	0	0	0	1	0
Drug Violations	0	6	6	0	1	2	0	1	0	0	0	0	1	1	2
Weapons Law Violations	1	4	1	0	0	0	0	1	0	0	0	0	0	0	0
Total	2	10	7	0	1	2	0	2	0	0	0	0	1	2	2
Special Category Referrals for Disciplinary Action - Not Arrested*															
Liquor Laws	31	77	54	31	76	52	0	0	0	0	0	0	0	0	0
Drug Violations	15	28	32	15	28	28	0	0	0	0	0	0	0	0	0
Weapons Law Violations	3	1	0	3	1	0	0	0	0	0	0	0	0	0	0
Total	49	106	86	49	105	80	0	0	0	0	0	0	0	0	0

*Some of these incidents are also reported under the On-Campus Crime Statistics section.

Fire Safety Systems in Student Housing

Student Housing Facilities	Fire Alarm Monitoring	Sprinkler System	Smoke Detection	Fire Extinguisher Devices	Evacuation Plan Displayed	Number of Fire/Evacuation Drills each Academic Year
Anacapa A	X	X	X	X	X	1
Anacapa B	X	X	X	X	X	1
Anacapa C	X	X	X	X	X	1
Santa Cruz D	X	X	X	X		1
Santa Cruz E	X	X	X	X		1
Santa Cruz F	X	X	X	X		1
Santa Cruz G	X	X	X	X		1
Santa Cruz H	X	X	X	X		1

Alarms in within Santa Cruz Village and in the common areas of Anacapa Village are analog addressable, which means they are monitored by CIPD dispatch 24 hours a day, seven days a week. Smoke detectors in Anacapa units are not monitored and require a call to CIPD. Building E and G in Santa Cruz have enunciators, and buildings D, F and H have enunciators in the building fire panels.

Fire Safety Policies in Student Housing

Smoking:

The State of California prohibits smoking in all state owned buildings. This includes classrooms, offices, and residential facilities owned and operated by the California State University. Smoking is permitted outside and no less than 50 feet from any building or structure. No smoking is allowed inside the suites, apartments, hallways, courtyards, walkways and common areas of Anacapa and Santa Cruz Villages. Designated smoking areas are those areas that exceed 50 feet beyond any inhabited structure on the campus.

Fire Prevention:

The following is a list of fire hazards which are **prohibited**. Failing to abide by these fire prevention measures jeopardizes the safety of all residents and will result in disciplinary action.

1. Open flames such as candles and incense
2. Use or storage of flammable fluids and/or flammable chemicals
3. Smoking in rooms or buildings, including the use of hookahs
4. Use of butane lighters
5. Possession of candles with a wick, even as decoration
6. Use or possession of fireworks or firecrackers
7. "Live" Christmas trees and other materials of flammable nature. Flame retardant artificial trees are allowed.
8. Any extension cord not approved by HRE staff
9. The use of halogen lamps. Halogen lamps produce extremely high heat and can explode resulting in burns and/or fire

Heated elements which could be left unattended for long periods of time (such as simmering potpourris or scented light bulb rings) and which require heat to release scent are also prohibited.

Fire Safety Equipment:

It is imperative that fire and safety equipment functions properly when it is needed. The following list of fire safety violations are prohibited in order to promote fire safety within the Villages:

1. Tampering with or misusing fire extinguishers, smoke detectors, sprinkler heads, exit lights, emergency lights or other emergency equipment
2. Tampering with or pulling a fire alarm under false pretenses
3. Rendering a smoke detector inoperable
4. Obstructing stairwells with furniture, trash, bicycles, or other materials
5. Flipping the circuit breaker switch for the smoke detectors to the OFF position

Residents who engage in the above described behaviors jeopardize the security and safety of all students in the Villages and are subject to disciplinary action. Some fire safety violations could result in criminal prosecution or fines or both. Residents will be held responsible under California Penal Code 148.4 for tampering with fire alarms.

Student Housing Emergency Evacuation Procedures

All residents are required to follow the fire and safety regulations listed below:

1. Periodic fire drills may be required to insure that residents know what to do in the event of a fire. Residents should be familiar with the fire instructions. All residents and visitors are required to evacuate the building when the housing complex fire alarm is sounded. Those refusing to cooperate with staff or evacuate the building are subject to disciplinary action.
2. In the event the fire alarm sounds:
 - a. Remain calm.
 - b. Leave the building at once using the nearest visibly safe stairway exit. Depart the room, apartment, or building immediately, but dress in preparation for existing weather (shoes, coat, etc.).
 - c. Go directly to the nearest official gathering spot, as designated for each Village. For Anacapa Village, proceed to the lawn south of Anacapa Village; for Santa Cruz Village proceed to the South Quad for buildings D through G and the lawn south of Anacapa Village for building H.
 - d. Never use an elevator during a drill or actual fire.
 - e. If students are away from their room when the fire alarm sounds, they should not return to their room.
 - f. Do not return to the building until given the all-clear signal by a University official.
3. In the event of an actual fire:
 - a. Remain calm.
 - b. Contain the fire, if possible, by using provided fire extinguishers or closing the door.

- c. Contact University Police if emergency personnel are needed by dialing 437-8444 or 911.
- d. Notify HRE staff or an RA immediately. Fire alarm pull stations are located in each stairwell.
- e. Leave the building via the stairwell. Do not use an elevator. Close the room and apartment/suite doors while leaving.

Fire Safety Education and Training

Disaster Preparedness:

The University has a comprehensive disaster preparedness plan for emergencies such as earthquakes and fires. To be prepared, all residents are encouraged to bring an extra blanket, a flashlight, enough imperishable food and water for three days, and a first-aid kit. Students are advised to thoroughly review evacuation instructions posted on the back of their room doors upon arrival.

Student Housing Facilities:

To maintain a healthy and safe living environment for all residents of HRE, RAs are required to check for cleanliness, fire safety equipment, water and other facility damages, and occupancy each month or as directed by the Associate Director.

While checking the facility RAs will ensure that the exterior entrances in to the facility and common spaces are closed and locked, facilities are organized, and exit signs, fire extinguishers, and other safety equipment are all present.

RAs will check to ensure that fire extinguishers are in their proper locations and in working condition, that doors are not blocked by trash or other impediments, and that there are no candles or other flammable objects in rooms. Smoke detectors will be vacuumed regularly.

Emergency Evacuations and Drills:

In the event of an actual emergency (i.e. fire, earthquake, etc.) or a periodic emergency drill, immediate compliance with directives given by the staff is required.

All emergency evacuation drills will be timed and must be repeated if completion time does not meet safety standards. It is essential that every person in an apartment or suite, or any other area of housing, respond promptly in an emergency situation for their safety and the safety of others. This same compliance is required of guests.

Failure to comply with the reasonable request of a University official during an actual emergency or during a drill could jeopardize personal safety or the safety of others and will result in disciplinary action.

Reporting a Fire

Any fire that occurs in Student Housing, regardless of the size of the fire or amount of damage caused, must be reported immediately to the CIPD, Student Housing professional staff, or an RA, even if the fire has already been extinguished. All fires will be ultimately reported to CIPD for statistical purposes.

Plans for Future Fire Safety Improvements in Student Housing

As deemed appropriate by the institution, the following plans for fire safety improvements in Student Housing are as follows:

- Replace the smoke detector with a heat detector Santa Cruz Village art room.
- Install emergency phones on each floor of the student housing resident halls.
- Install Anacapa Village fire pull stations with weatherproofing covers.
- Replace the smoke detectors with new and improved ADA smoke detectors.
- Install evacuation plans throughout Santa Cruz Village.
- Implement a student fire safety education program.