



## **CI Emergency Communications Plan**

Emergency information is communicated to the campus community by way of a voice and text messaging, Reverse 911®, campus email, fire alarm systems, the University Web site, public address systems maintained by the Police Department, and external media sources.

- ***Voice and Text Messaging “Blast”:*** CI uses a software product called InformaCast, a robust, full-featured system that allows a University official to simultaneously broadcast a prerecorded or live audio and/or text message to multiple campus telephones, and indoor and outdoor systems. InformaCast provides the quickest and most comprehensive means of notifying all individuals on campus of a critical incident.
- ***CI Alert:*** CI subscribes to the Connect-ED® emergency messaging system that can simultaneously send safety alerts to phones, e-mail addresses, text/SMS and TTY/TDD devices. It will be used only for emergency communication purposes and for occasional announcements that could be of interest to all or specific parts of the campus community. Students, faculty, and staff members are able to manage their contact information through myCI.
- ***Reverse 911®:*** CI is partnered with the Ventura County Sheriff Department which provides a mass notification system (Reverse 911®) to provide urgent communication to all hard wired phones located within the campus community. Additionally, individuals residing in the University Glen residential community can sign-up at <http://www.vcsd.org/oes/> if they want to receive text message alerts sent during a local emergency.
- ***Campus Email:*** The campus email system has been organized to quickly send mass batches of email messages to students, faculty, and staff members in the event of an emergency.
- ***University Web Site:*** In the event of an on-campus or local emergency the home page of the University’s Web site may be regularly updated with information bulletins. In addition, the home page at [www.csuci.edu](http://www.csuci.edu) provides a direct link to emergency preparedness resources. Users can find the link at the bottom of the Web page.
- ***myCI:*** myCI is the web based portal that provides campus users with single point of access for major campus Information Technology applications, including CI Learn, CI Records, and Dolphin Email. During an emergency situation University officials have the ability to post information updates to myCI.
- ***Signage:*** Members of Police & Parking Services have the capability to quickly post informational or instructional signage at the two main points of entry onto the campus.
- ***Radio:*** Emergency Alerts may be broadcasted through KVEN 1450 AM, KHAY 100.7 FM, or KMLA 103.7 AM (Spanish).
- ***Media*** – critical messages may also be disseminated by C&M staff to various media outlets such as print, radio, television, chambers, Web site, or by media briefings/conferences.

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